

## MEMBERSHIP POLICY

### INTRODUCTION

This guideline document describes and defines the roles of ARC Centre of Excellence in Exciton Science members. It also lists the benefits an Exciton Science member can receive

### TYPES OF EXCITON SCIENCE MEMBERSHIP

The definition of each membership category is defined below.

#### CHIEF INVESTIGATORS

A Chief Investigator is a member named in Schedule A of the ARC Centre of Excellence Funding Agreement as Chief Investigator. This person has direct responsibility to the ARC for delivering on Exciton Science objectives. Usually, he or she will have overall intellectual responsibility for an Exciton Science research project, leading research, providing effective supervision to students and mentoring as required.

#### RESEARCH FELLOWS

A Research Fellow is employed by Exciton Science to work directly on an Exciton Science research project. The person is responsible for contributing to research, helping with mentoring students and with other activities as directed by their supervisor.

#### STUDENTS

A Student is a member who belongs in at least one of the following categories:

1. Is supervised by an Exciton Science Chief Investigator;
2. Is a recipient of an Exciton Science scholarship;
3. Is supervised by an Exciton Science Associate Investigator or Research Fellow in a project that forms part of Exciton Science activities.

#### PARTNER INVESTIGATORS

A Partner Investigator is a member employed at a Partner Organisation, who is the main contact for that organisation and is the official ARC named partner for that organisation in RMS. The person may collaborate with an Exciton Science Chief Investigator, act as the main contact for access to in-kind contributions, and contribute to strategic decisions as required.

#### RESEARCH PARTNERS

A Research Partner is a member employed at a Partner Organisation, who collaborates on research projects with an Exciton Science researcher (Chief Investigator or Associate Investigator), acts as the main

contact for access to in-kind contributions, and contributes to strategic decisions as required. A Partner Researcher is not an ARC named partner in RMS.

#### ASSOCIATE INVESTIGATORS

An Associate Investigator is a member nominated by a Chief Investigator and approved by the Executive Board, who is employed at an Australian or overseas research institution. An Associate Investigator is not a Chief Investigator but does have significant engagement with Exciton Science in some way. For example, this could be by engaging in a significant and ongoing research project in conjunction with an Exciton Science Chief Investigator or by being a joint supervisor of an Exciton Science student. Associate Investigators are appointed for renewable two-year terms.

#### AFFILIATE MEMBERS

An Affiliate Member is a person engaged in Exciton Science outreach or stakeholder activities, or who contributes to Exciton Science via other non-research activities

#### PROFESSIONAL STAFF

A person who is employed in an administrative position for Exciton Science and whose salary is paid, in part or in full, with Exciton Science funds.

#### OTHER RELEVANT MEMBERSHIP TERMS

Below are some additional terms that are used to describe Exciton Science Members but are not considered to be a category of membership.

#### POSTDOCTORAL RESEARCHER

A Postdoctoral Researcher (a.k.a 'postdoc') is a person who is employed in a junior research position (i.e. level A or B research fellow position). Note, that while most postdocs will hold a PhD qualification, a postdoc may be awaiting confirmation of their PhD and be eligible for employment under this category.

#### EARLY CAREER RESEARCHER

An Early Career Researcher (ECR) is a person who completed their PhD within the last 5 years. The eligibility period may be extended due to maternity leave, disability or serious illness, or other eligible reasons for being unable to work. For further information, see ARC Policy Statement: Eligibility and Career Interruptions.

#### PLATFORM LEADER

A Platform Leader is a Chief Investigator or Partner Organisation nominee who is designated as the leader of each of the Centre's eight research platforms.

## DIRECTOR

The Director is a Chief Investigator and is specified as 'Centre Director' in Schedule A of the Exciton Science Funding Agreement. An Acting Director may be appointed internally (generally a Deputy Director) in the Director's absence.

## DEPUTY DIRECTOR

A Deputy Director is a Chief Investigator appointed to manage a specific strategic portfolio.

## CHIEF OPERATING OFFICER

The Chief Operating Officer is the chief administrative person for Exciton Science.

## BENEFITS OF EXCITON SCIENCE MEMBERSHIP

Exciton Science provides members with a wide variety of resources to assist with their work and contribute to the overall aims of the Centre. Examples of Exciton Science benefits may include:

- Involvement in Exciton Science conferences and workshops
- Access to expertise in Exciton Science research
- Cross-node collaborations, networking opportunities and facilitation
- Opportunities to explore new research ideas
- Access to shared resources and in-kind support
- Industry linkages
- Exciton Science training events such as monthly ACEx Seminars, Winter Workshop and Annual Workshop
- Professional training and development opportunities
- Mentorship programs
- Access to Exciton Science international visitors
- Outreach and public awareness programs
- Science communication education
- Media support (media release, commentary, records)
- Career information and forums

## RESPONSIBILITIES OF EXCITON SCIENCE MEMBERS

All Exciton Science Members are required to upload a high-resolution headshot and brief bio of themselves to their account on the Exciton Science Members' portal.

All Exciton Science Members are required to report on their activities for each calendar year via the Exciton Science Members' Portal. Members are encouraged to 'report as they go' to ensure accurate data capture and so the Centre's performance measures can be accurately monitored and reported to the Centre's governance bodies.

With the exception of Professional Staff, members are also required to register for an ORCID identifier and add it to their Exciton Science Members Account.

All Exciton Science Members are responsible for ensuring that the Centre is appropriately acknowledged in all published materials including books, articles, conference proceedings, presentation slides, etc. and adhere to the ARC Open Access Policy. A number of templates are available for download from the Exciton Science Members' Portal which may assist with complying. Further information on appropriate acknowledgement, including examples are detailed below:

## APPROPRIATE ACKNOWLEDGEMENT OF EXCITON SCIENCE AND ARC FUNDING

Exciton Science Members are responsible for ensuring that the Australian Research Council (ARC) is appropriately acknowledged in a prominent and appropriate form when, at any time during or after completion of the Centre, the researcher or any other party publishes or produces material such as books, articles, newsletters or other literary or artistic works which relate to the Centre. The acknowledgement should include the mention of the ARC as a funding body and where the Research Output is a publication the relevant Project ID must be included in addition to acknowledging ARC support.

Similar efforts should be made to acknowledge ARC funding support when participating in television and radio programs, and when interviewed by the print media. In publicising the ARC's funding support, researchers and other parties must ensure that the publication does not lead the audience to believe that any particular views or messages being conveyed are those held by the Australian Government or the ARC (unless the ARC has formally endorsed such views/messages).

Exciton Science Members should use their discretion in adapting one of the examples of acceptable forms of funding to suit the medium in which the research will be featured.

Examples of acceptable forms of acknowledgement

As part of their affiliation:

Professor/Dr Joe Bloggs

ARC Centre of Excellence in Exciton Science, Chemistry School, University of ABC, Victoria 3010, Australia

In the Acknowledgements/Funding section of a publication

Wording to the following effect is recommended:

"This research was conducted/supported by the Australian Research Council Centre of Excellence Exciton Science (Grant no: CE170100026) and funded by the Australian Government."

However, in cases where the material or publication contains a message or view which could possibly be interpreted as being that of the ARC, and which has not been officially endorsed by the ARC as such, appending the statement below is also required:

"The views expressed herein are those of the authors and are not necessarily those of the Australian Government or Australian Research Council."

Compliance with the ARC Open Access Policy



In accordance with the ARC Open Access Policy, Exciton Science members are responsible for ensuring that any publications arising from an Exciton Science supported project are deposited into an open access institutional repository within a twelve (12) month period from the date of publication. In most cases, compliance with this requirement is met by following the policies and procedures in place at the member's host institution. However, if one cannot meet the requirements because of legal or contractual obligations, or because your institution does not have an institutional repository, this should be brought to the attention of the Chief Operating Officer and Central Administration Officer as soon as possible.

Endorsed by Exciton Science Executive 22 July 2019